

**Draft Meeting Minutes**  
**Stratford Coal Community Consultative Committee Meeting**  
**Thursday 08 November 2018**

**Attendees:**

Margaret MacDonald-Hill	CCC Chairperson	Michael Plain	Stratford Coal Pty Ltd
Norm Bignell	CCC Member	Gavin May	Stratford Coal Pty Ltd
Philip Greenwood	CCC Member	Tom Kirkwood	Stratford Coal Pty Ltd
Anthony Berecny	CCC Member	John Cullen	Stratford Coal Pty Ltd

**Guests:**

Lyndie Hepple                      MidCoast Council

**1. Site Tour**

No site tour was undertaken at this meeting.

**2. Welcome and Apologies**

The Chair opened the meeting at 8:59am.

Apologies: Kevin Lowrey, Richard Clarke, Cr Karen Hutchinson (MCC), Paul De Szell (MCC), Ryan Fenning (MCC).

**3. Declaration of Pecuniary and Non-Pecuniary Interests**

Ms MacDonald-Hill declared that she is the Independent Chair, approved by the Secretary of the Department of Planning & Environment and a member of the Mine Subsidence Board.

The declarations of the Stratford CCC members remain current.

**4. Confirmation of Minutes of Previous Meeting**

The Minutes of the Meeting held on Thursday 9<sup>th</sup> August 2018 were confirmed.

Moved: Philip Greenwood; Seconded: Norm Bignell.

## **5. Business Arising from Previous Meeting**

1. **Operating Hours:** Mr Greenwood asked for clarification on the hours of evening and night shift work. At the previous meeting there was some confusion regarding the definition of shift hours and the hours identified in the *NSW Industrial Noise Policy* and the Development Consent for the purpose of establishing noise criteria. Mr May advised the Stratford Mine is currently operating Monday to Friday with a day shift only on Saturday. The current shift times at the Stratford Mine are:
  - Day shift: 6:30am – 3:00pm
  - Evening Shift: 2:30pm – 1:00am

Mr Plain advised the shift times overlap the time periods as defined in the Development Consent. Mr Greenwood asked if the descriptions of the daily time periods could be included in the minutes.

### ***NSW Industrial Noise Policy – Noise Assessment Time Periods (Note: Definitions are consistent with SSD-4966)***

#### *Time of day:*

- *Day: the period from 7:00 am to 6:00 pm Monday to Saturday; or 8:00 am to 6:00 pm on Sundays and public holidays*
  - *Evening: the period from 6:00 pm to 10:00 pm*
  - *Night: the period from 10:00pm to 7:00am (Monday to Saturday) and 10:00pm to 8:00am (Sundays and Public Holidays).*
2. **Annual Action Item:** MidCoast Council to provide an annual report each August on the spending of the Stratford Coal community enhancement contributions made to Council. *Note – Rescheduled for November 2018 meeting.*

Mr De Szell was unavailable to attend the November CCC meeting and Lyndie Hepple attended as an alternate. Ms Hepple tabled an annual report on the “*Duralie Community Enhancement Funding*”. Ms Hepple provided a summary of the report to the Committee. The report included a breakdown of the allocation of community enhancement funding from the Duralie Coal Mine Development Consent to both the former Great Lakes Council area and the former Gloucester Council area. The report did not include detailed information of the community enhancement funding from the Stratford Coal Mine Development Consent.

Mr Plain clarified the source and the sum of the community enhancement funds from both the Duralie Coal Mine and the Stratford Coal Mine. The Stratford funds are based on the total number of full-time employees (FTEs). At the end of 2017 Stratford employed 22 FTEs and the current number has increased to approximately 90 with the recommencement of Stratford.

Mr Greenwood queried the holding of the Gloucester component of the funds under Section 94 reserves and the allocation to capital roads infrastructure rather than community enhancement projects as they are intended. Mr Plain advised the Stratford Coal Mine Development Consent separately includes conditions for the allocation of funding to roads maintenance and the intention of the community enhancement funding was for community based projects. The Chair provided additional background on community enhancement funding.

The Committee discussed removing the funds from the Section 94 reserves and allocating the funds under a community fund program similar to the program implemented for the Duralie funds. Ms

Hepple gave an overview of the structure of the Duralie Community Fund. The Committee also discussed the continuation of the funding for the Education Support Program.

***New Action Item 1:*** SCPL to provide MidCoast Council with a summary of all the conditions of the Development Consents relating to council contributions. SCPL to include a copy of the PAC determination letter for the Stratford extension project.

Mr Berecny asked if the Stratford Coal Community Support Program would be continuing. Mr Plain advised the Stratford Coal Community Support Program is a voluntary program implemented by Stratford Coal which is separate to the compulsory contributions made under the Development Consent. Mr Plain advised the program would continue to run in 2019 and advertising would commence in December 2018.

## **6. Correspondence**

Correspondence is listed in the CCC meeting agenda.

The Committee discussed correspondence on the Mining Operations Plan amended and the changes to vegetation species lists for rehabilitation work.

## **7. Company Reports and Overview of Activities**

SCPL presented the Company Reports and Overview of Activities:

1. Progress at Mine: SCPL advised operations continued in the BRN cutback and the Avon North Open Cut. Railing of Duralie ROM coal was completed in October 2018. Construction works for the Stratford Extension Project have continued.
2. Environmental & community activities including monitoring and community programs: (*refer to CCC presentation available on website for further detail*). Items discussed by exception:
  - a. The committee discussed the Stratford Coal monitoring data.

Mr Berecny asked about the GRL Rocky Hill project and how the air quality would be monitored along the connecting haul road. Mr Plain advised the coal haul road would require a network of dust monitors, however SCPL only have responsibility for the area inside the existing Mining Lease and all other areas would be managed by GRL.

The Committee discussed the noise complaints which had been received since the operations recommenced and Mr Cullen provided an update on mitigation measures.

- b. Biodiversity and rehabilitation management.

SCPL provided an update on the implementation of the new Biodiversity Management Plan including a summary of the works which would be undertaken. The Committee discussed the requirement for securing the Offset Area in perpetuity and the provision of a conservation bond.

## **8. General Business**

### 1. Stratford Extension Project

SCPL provided a progress update on the commencement of the Stratford Extension Project. Mr May provided an update on projects which had been completed including the Wenham Cox Road Diversion, infrastructure upgrades, Avon North Boxcut and the transition of crews from Duralie.

Mr Plain provided an update on the next stages which includes the construction and commencement of the Stratford East Open Cut. Mr Plain advised the Mining Lease for the new area was still pending grant by the Minister. Mr Plain advised the Environmental Management Plans had been updated to include mining in the Stratford East area and approved by DP&E.

Mr May advised the Stratford East commencement would be staged with pre-clearing activities commencing in the northern section and then progressing to the south towards Glen Rd.

Mr Greenwood asked if the high voltage powerline near Stratford East would still require relocation. Mr May advised the original proposed relocation of the powerline would not be required since AGLs project is no longer proceeding. Alternatively, the powerlines will be raised over the southern section of the open cut in the current alignment.

### 2. Stratford Coal Contacts

Mr Berecny asked if SCPL could provide contact details for Stratford Coal staff for general property matters. Mr Plain advised the key SCPL staff contacts who could be contacted directly for any general matters; Mr Plain is the main contact for any environment and community related matters, Michelle Johns is the main contact for any rural property related matters and Alan Andrews is a secondary contact for any property matters.

***New Action Item 2:*** SCPL to provide the CCC members with contact details for general property and community matters.

No further business.

Proposed meeting schedule 2019: 7<sup>th</sup> February, 2<sup>nd</sup> May, 1<sup>st</sup> August, 7<sup>th</sup> November.

Next Meeting date: Proposed 9:00am on Thursday 7<sup>th</sup> February 2019 at the Stratford Mine Site. A site tour is proposed for the next meeting.

The Chair thanked the Committee members for their contribution to the CCC during 2018 and wished the members and their families a Merry Christmas.

Meeting closed at 10:38am.

### **Summary of Action Items from this meeting**

1. ***New Action Item 1:*** SCPL to provide MidCoast Council with a summary of all the conditions of the Development Consents relating to council contributions. SCPL to include a copy of the PAC determination letter for the Stratford extension project.
2. ***New Action Item 2:*** SCPL to provide the CCC members with contact details for general property and community matters.
3. ***Annual Action Item:*** MidCoast Council to provide an annual report each August on the spending of the Stratford Coal community enhancement contributions made to Council.